

### Assistant Environment Officer

<b>Job Title</b>	Assistant Environment Officer
<b>Reports to</b>	Head, Druk Green Consultancy
<b>Function</b>	All matters related to Environmental, Social and Climate Change related issues.
<b>Location</b>	Corporate Office, Druk Green Power Corporation, Thimphu

#### Purpose of job

Effectively and efficiently manage environmental and social issues associated with projects undertaken by DGPC. Comply with the company's overall vision, mission and strategic plans. In doing so have the following purpose:

- Responsible for social, environmental and climate change oversight, program and policy concerns relating to social, environmental and climate change.
- Serves as primary source of social, environment and climate change policy expertise, guidance, direction and support to DGPC.
- Evaluate social and environmental impact of the project before construction and determine appropriate mitigation measures and propose management plans accordingly.
- Acts as an internal consultant to project teams and project management on social, environmental and climate change laws, regulations and guidelines.

#### Duties, Responsibilities and Accountabilities (DRA)

1. Environmental and Social Impact Assessment (ESIA) of Druk Green Projects.
2. Evaluate social and environmental impact of the project before construction and determine appropriate mitigation measures and propose management plans accordingly.
3. Develop and implement the monitoring programmes and arrange for reporting of the results of the monitoring programmes.
4. Prepare project applications and documents such as environmental and social assessments; prepare necessary clearance/permit applications; conduct routine negotiations on mitigation methods and permit conditions with regulatory agencies; perform social and environmental monitoring to ensure that the project management is in compliance with permit conditions.
5. Formulate and implement comprehensive policy guidelines, provide technical assistance on appropriate social and environmental aspects and ensure national and international compliance with applicable guidelines and regulations.
6. Analyze project plans to determine appropriate level of social and environmental review and assess compliance with environmental regulations and compatibility with policies.
7. Conduct risk analysis using performance information to determine likely social and environmental compliance concerns. Report on any major social and environmental issues for risk management.
8. Ensure relevant environmental mitigation measures are reflected in the project contract documents for compliance.

9. Collect air, water and noise parameters at appropriate intervals and locations, as a part of baseline data collection and, routine monitoring, surveillance and inspection.
10. Review ESIA Reports and provide necessary feedbacks and comments for incorporation.
11. Liaise, collaborate and cooperate with the relevant governmental and non-government agencies, parties/individuals and entities participating in the project.
12. Any other works that may be assigned by supervisor from time to time.

**Functional Dimensions Contextual Information**

<p><b>Internal/External Roles</b></p>	<p><b>Internal:</b> The job requires effective working relationships at all levels of employees within organization for environment and social matters.</p> <p><b>External:</b> Work closely with the relevant RGoB agencies to ensure that the works are executed in compliance with the relevant rules and regulations in practice.</p>
<p><b>Qualification, Knowledge, Abilities Experience Skills, and</b></p>	<p><b>Qualification:</b> Minimum of Bachelors' Degree in Science (Physical/Life Sciences, Environment &amp; Climate Studies, Sustainable Development and Water/Nature Resource Management) with good analytical skills, reporting, good knowledge of the project vis-à-vis scientific and technical understanding of the environment.</p> <p><b>Knowledge and skills:</b> The person should have sound knowledge in the field of environment and social impact assessments, environmental and social compliance monitoring and implementation environmental projects and plans. Should be able to prepare the ESIA reports and should be able to critically review the reports prepared by the consultants and provide necessary feedbacks for improvisation.</p> <p>He/she should be able to evaluate the environmental and social impact of the projects before construction and propose necessary mitigation measures for implementation.</p> <p>Should have broad understanding of DGPC and its business including current as well as future Druk Green business.</p>

**Key Performance Measures**

According to EAS and TAS targets.