

Elementary Service Provider (GAUGE READERS)

Title of Position:	Gauge Reader (ESP)
Reports to:	Head, Civil Unit
Functions:	Collection of gauge and discharge data
Purpose of the position:	
Collection and compilation of data from the field, keeping proper records of the collected data, transferring the field data to the project office from time to time.	
Duties & Responsibilities	
<ul style="list-style-type: none"> ▪ Responsible to gauge, collect discharge date on daily basis ▪ Collect sediment data as and when required and send it to DGC for testing ▪ Collect data and place under safe custody for future requirements ▪ Ensures that any unusual discharges are reported on time to concerned supervising officials. ▪ Carry out river discharge measurements daily using cable way and record daily. ▪ Carry out water level measurements twice daily. ▪ Share the recorded data monthly to DGC ▪ To assure that the gauging station is well maintained (i.e., protection of equipment and maintain hygiene of the station) ▪ To assure quality discharge measurements ▪ Report any maintenance works required at the respective gauging station sites at the earliest. ▪ Safety protocols to be followed ▪ Any other works assigned from time to time 	
Key Performance Indicators	
<ul style="list-style-type: none"> ▪ Collection and compilation of accurate water level and discharge data. ▪ Timely reporting of data to supervising officials. ▪ Any other measures as determined by Project Manager (Civil) and other staff of the office. 	
Qualification, Key Skills and Competencies	
Qualification:	Key Skills and Competencies:
Minimum of Class X Pass.	<ul style="list-style-type: none"> ▪ The jobholder should be able to read and write.



	<ul style="list-style-type: none">▪ Possess initiative and mature judgment with the ability to make and implement sound decisions.
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